# Welcome to Highfield Primary School



#### **PURPOSE OF THIS EVENING**

To give you the information you need to help your child settle into school

# MEET THE STAFF

















# ORGANISATION

#### SCHOOL ORGANISATION

Foundation Stage 4 to 5 year olds

Key Stage 1 5 to 7 year olds

Lower KEY STAGE 2 7 to 9 year olds

Upper KEY STAGE 2 9 to 11 year olds

#### SCHOOL ORGANISATION

- Two form entry school
- 14 classes
- ▶ 419 pupils on role

#### **FOUNDATION STAGE**

- Currently 58 children
- ►Two classes
- The equivalent of 2 full time teachers
- Teaching assistants to support each class.















# THE SCHOOL DAY

School starts: 8.55 am

Lunch: Reception 11.40- 12.40

School finishes: 3.30pm

# LUNCH TIME







#### Communication

- ▶ ParentMail
- The Website: highfield-primary.co.uk, the newsfeed is updated
- ► Headteacher newsletter
- Curriculum Information events
- Arrange to see / speak to the class teacher or Headteacher.
- e-mail head@highfield.leeds.sch.uk
- ► Office email <u>admin@highfield.leeds.sch.uk</u>
- Open evenings
- School Functions
- Social events
- Application for exceptional absence in term time

### The Governing Body

Chair of Governors - Oliver Thorne

#### WRAP AROUND CARE

Best Child Care

Child Minders in the area



## PARENT GROUPS

#### FRIENDS OF HIGHFIELD

#### Aim:

- ► To provide opportunities for parents to be involved in school.
- To raise money to support school through organising events for both parents and children
- Support for school events

# The Foundation Stage at Highfield Primary School

#### The Highfield Community

Our main aims of this meeting are to ensure you feel comfortable and more familiar with...

- Our school
- Our plans for transitioning your child into school
- How you can help to prepare your child for starting Highfield



































#### Parent mail

- Application for admission forms
- Class teacher information and dates
- Prospectus
- Ideas for supporting your child before they start school
- Invite to school lunch
- Tapestry form

- Step 1
- STAY AND PLAY VISIT
- ▶ 3.45-4.30 pm session
- Chance for you and your child to come and visit school, have a play in your child's classroom, meet their new teacher, ask any questions you still may have.

- Step 2
- COME AND STAY FOR A SCHOOL LUNCH
- ▶ 13th July at 11.20am

- Step 3
- ► CONTACT PRE SCHOOL PROVIDER
- We will contact your child's pre school provision between now and July to have a professional discussion.

- Step 4
- HIGHFIELD PRIMARY SUMMER FAYRE
- Saturday 15<sup>th</sup> July from 1pm

- Step 5
- TRANSITION VISIT
- ▶ This will be either the 5<sup>th</sup> or 6<sup>th</sup> September.
- Time for you and your child to explore the environment and meet the staff
- Time for staff to collect some information about your child
- Collect your child's book bag / PE bag.
- School uniform to be worn and parents to stay

- Step 6
- START SCHOOL
- 3 intake days
- Full days from your child's start date





### School uniform







ahyde.co.uk

Rawcliffes - Roundhay Road

#### PE kits

- White t-shirts
- Black shorts
- Black or grey jogging bottoms / leggings.
- Highfield hoodie optional
- Pumps / trainers with Velcro fastening







Please fully label all items of school clothing with your child's name, especially jumpers / cardigans

#### Bookbags and PE bags





Will be available through a Parentmail payment and ready to collect in September at your visit.

#### Morning routine

- Children need to be on the Reception playground just before 8.55am
- Parent to wait until an adult is there.
- ▶ Doors will open at 8.55am and children will come into school.

#### **Daily Routines**

- ▶ 8.55 Hang up coat, book bag and water bottle away, self registration
- ▶ 9.00- Registration and carpet time
- Free choice in provision / activity
- ▶ 10.15- Playtime
- ▶ 10.30 Milk and carpet time
- ► Free choice in provision / activity
- 11.40 Lunch time
- ▶ 12.40 Registration and phonics
- ► Free choice in provision / activity
- 2.30 Playtime
- ▶ 2.45 Story
- 3.30 Hometime

#### Lunch time

- Lunch will be eaten in the hall.
- Parents choose meal in advance.
- ► The TAs who support in Reception also cover the first half of lunch time too.
- Children will have approximately 30 minutes to eat their lunch, followed by 30 minutes of outdoor play, supervised by lunchtime staff.



#### End of day routine

- Parents of children in RBH use the back door
- Parents of children in RGW use classroom door
- When we see you we will send your child to you.
- Please let us know if somebody different is picking your child up.

#### Trips, milk, lunch and snacks

- Piece of fruit at playtime
- Send fruit snack if you wish.
- Milk Payable from the term in which the children are 5. <a href="https://www.schoolmilk.co.uk">www.schoolmilk.co.uk</a>
- All children in FS and KS1 are entitled to a free school lunch.
- Office will send out lunch choices on Parentmail
- Changing from dinners to packed lunches office notice.
- Trips and visitors Part of curriculum.

Voluntary contribution, however without the contribution they cannot go ahead.

#### Medical / Special Needs

- Very inclusive will meet any need your child has.
- ► Early communication is vital.
- Mrs Cannon is the lead first aider in the Early Years
- All staff are Paediatric First Aid trained

# Children who speak more than one language

- Really helps us to know
- Work closely with parents
- Extra support for parents if needed
- Vocabulary books linked to topics being taught - words and pictures sent home.

#### Seven Areas of Learning

- Communication and language
- Personal, social and emotional development (PSE)
- Physical Development
- Literacy
- Maths
- Understanding of the world including RE
- Expressive arts and design

#### Free and directed play

All the play activities....

- Are designed and organised to extend children's skills
- Develop confidence in the seven areas of learning

Gradually activities involving simple pieces of formal work will be introduced. These are all designed to ...

- Extend their skills
- Allow them to gain confidence and independence in their work.
- Prepare them for later years in school

#### Learning to read

- We will start sending reading books home once all the children are in school, as well as starting the teaching of phonics.
- Bookbags will be sent home on a Wednesday to be returned the following Monday.
- Curriculum and phonics evening for parents- beginning of October

### **Tapestry**

- Use Tapestry to record 'wow moments'
- Share class photos
- Great link between home and school

Will receive a ParentMail to provide details to be used and then an email when school has set up your account.

### What can we do to help our child be ready for school?

- Foster independence toileting, dressing, fastening coat, putting on / taking off a jumper, eating independently
- Build communication skills
- Play develop social skills, imagination, communication skills
- Share lots of stories to encourage listening skills and develop vocabulary
- Practise fine motor skills lego, use of scissors, threading, drawing, colouring



### **Any Questions**

Email:

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